

Plasma/Serum cfc-RNA Advanced Purification Kit Product # 68200

Product Insert

Introduction

Cell-free circulating RNA (cfc-RNA), including exosomal RNA in plasma or serum, has the potential to provide biomarkers for certain cancers and disease states, and includes tumor-specific extracellular RNA in the blood. Exosomes are 40 - 100 nm membrane vesicles, which are secreted by most cell types. Exosomes can be found in saliva, blood, urine, amniotic fluid and malignant ascitic fluids, among other biological fluids. Evidence has been accumulating recently that these vesicles act as cellular messengers, conveying information to distant cells and tissues within the body. The exosomes contain cell-specific proteins, lipids and RNAs, which are transported to other cells, where they can alter function and/or physiology. These exosomes may play a functional role in mediating adaptive immune responses to infectious agents and tumours, tissue repair, neural communication and transfer of pathogenic proteins. Recent work has demonstrated the presence of distinct subsets of microRNAs within exosomes which depend upon the tumour cell type from which they are secreted. For this reason cfc-RNAs, including exosomal RNA, may serve as biomarkers for various diseases including cancer.

Norgen's Plasma/Serum cfc-RNA Advanced Purification Kit provides a fast, reliable and simple procedure for isolating the highest quality and quantity of all sizes of circulating RNA, including microRNA, as well as all sizes of exosomal RNA from various amounts of plasma/serum ranging from 1 mL up to 6 mL with minimal DNA contamination. Purification is based on using Norgen's proprietary resin separation matrix. The kit is designed to isolate all sizes of cfc-RNA from either fresh, preserved or frozen plasma/serum samples. Moreover, this kit allows the user to elute the purified cfc-RNA into a flexible elution volume ranging from 25 μ L to 50 μ L. The purified plasma/serum cfc-RNA is eluted in an Elution Solution that is compatible with all downstream applications including PCR, qPCR, methylation-sensitive PCR and Southern Blot analysis, microarrays and NGS.

| Component | Product # 68200 (50 preps) |
|-------------------------|----------------------------|
| Binding Buffer A | 20 mL |
| Proteinase K | 8 mL |
| Slurry E | 12.5 mL |
| Lysis Buffer A | 130 mL |
| Wash Solution A | 38 mL |
| Elution Buffer C | 2 x 8 mL |
| Elution Solution A | 20 mL |
| Micro Spin Columns | 50 |
| Mini Filter Spin Column | 50 |
| Collection Tubes | 100 |
| Elution tubes (1.7 mL) | 100 |
| Product Insert | 1 |

The kit is compatible with the isolation of cfc-RNA from fresh, preserved or frozen serum/plasma prepared from blood collected on either Norgen's cf-DNA/cf-RNA Preservative Tubes (Cat. 63950, 63960), Cell-Free RNA BCT [®] (Streck), EDTA or Citrate. Plasma samples prepared from blood collected on heparin should not be used as heparin can significantly interfere with many downstream applications such as RT-PCR

^{*} Please check Appendix B for Average Plasma/Serum Yields and Common RNA Quantification Methods.

Customer-Supplied Reagents and Equipment for Manual Isolation

- Benchtop microcentrifuge
- Swinging bucket centrifuge
- Micropipettors
- 15 mL tubes
- 96 100% ethanol

Storage Conditions and Product Stability

All buffers should be kept tightly sealed and stored at room temperature (15-25°C) for up to 2 years without showing any reduction in performance.

Norgen's Plasma/Serum cfc-RNA Advanced Purification Kit contain ready-to-use Proteinase K solution, which is dissolved in a specially prepared storage buffer. The Proteinase K is stable for up to 2.5 years after delivery when stored at room temperature. To prolong the lifetime of Proteinase K, storage at 2–8°C is recommended.

Quality Control

In accordance with Norgen's Quality Management System, each lot of Norgen's Plasma/Serum cfc-RNA Advanced Purification Kit is tested against predetermined specifications to ensure consistent product quality.

Product Use Limitations

Norgen's Plasma/Serum cfc-RNA Advanced Purification Kit is designed for research purposes only. It is not intended for diagnostic use.

Product Warranty and Satisfaction Guarantee

NORGEN BIOTEK CORPORATION guarantees the performance of all products in the manner described in our product manual. The customer must determine the suitability of the product for its particular use.

Safety Information

Ensure that a suitable lab coat, disposable gloves and protective goggles are worn when working with chemicals. For more information, please consult the appropriate Material Safety Data Sheets (MSDSs). These are available as PDF files online at <u>www.norgenbiotek.com</u>.

Lysis Buffer A contains guanidine thiocyanate, and should be handled with care. Guanidine thiocyanate forms highly reactive compounds when combined with bleach, thus care must be taken to properly dispose of any of this solution.

Plasma or serum of all human and animal subjects is considered potentially infectious. All necessary precautions recommended by the appropriate authorities in the country of use should be taken when working with plasma or serum.

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Working with RNA

RNases are very stable and robust enzymes that degrade RNA. Autoclaving solutions and glassware is not always sufficient to actively remove these enzymes. The first step when preparing to work with RNA is to create an RNase-free environment. The following precautions are recommended as your best defence against these enzymes.

- The RNA area should be located away from microbiological work stations
- Clean, disposable gloves should be worn at all times when handling reagents, samples, pipettes, disposable tubes, etc. It is recommended that gloves are changed frequently to avoid contamination
- There should be designated solutions, tips, tubes, lab coats, pipettes, etc. for RNA only
- All RNA solutions should be prepared using at least 0.05% DEPC-treated autoclaved water or molecular biology grade nuclease-free water
- Clean all surfaces with commercially available RNase decontamination solutions
- When working with purified RNA, ensure that they remain on ice during downstream applications

Important Notes

- > All centrifugation steps are performed at room temperature.
- > Ensure that centrifuge tubes used are capable of withstanding the centrifugal forces required.
- Most standard benchtop microcentrifuges will accommodate Norgen's Micro and Mini Filter Spin Columns.
- Centrifuging Norgen's spin columns at a speed lower than recommended in the procedure will not affect RNA yield. However, centrifugation at a lower speed may require longer time for the solutions to pass through the spin column
- Clean, disposable gloves should be worn at all times when handling reagents, samples, pipettes, disposable tubes, etc. It is recommended that gloves are changed frequently to avoid contamination.
- Ensure that all solutions are at room temperature prior to use, and that no precipitates have formed. If necessary, warm the solutions and mix well until the solutions become clear again.
- Prepare a working concentration of the Wash Solution A by adding 90 mL of 96 100% ethanol (provided by the user) to the supplied bottle containing the 38 mL concentrated Wash Solution A. This will give a final volume of 128 mL. The label on the bottle has a box that may be checked to indicate that the ethanol has been added
- Ensure that samples have not undergone more than one freeze-thaw cycle, as this may lead to RNA loss.
- Always **vortex** the **Proteinase K** before use.
- It is highly recommended to warm Lysis Buffer A at 60°C for 20 minutes and mix well until the solutions become clear again if precipitates (crystals) are present.
- The kit is compatible with the isolation of cfc-RNA from fresh, preserved or frozen serum/plasma prepared from blood collected on either Norgen's cf-DNA/cf-RNA Preservative Tubes (Cat. 63950, 63960), Cell-Free RNA BCT ® (Streck), EDTA or Citrate. Plasma samples prepared from blood collected on heparin should not be used as heparin can significantly interfere with many downstream applications such as RT-PCR.
- If any of the solutions do not go through the Spin Columns within the specified centrifugation time, spin for an additional 1-2 minutes at maximum speed until the solution completely passes through the column.
- Frozen plasma (from Blood collected on EDTA or Citrate Tubes) or serum samples should be centrifuged for 2 minutes at 400 x g (~2,000 RPM) before processing. Only clear supernatant should be processed, as column clogging may be encountered if frozen samples are directly processed.
- VERY IMPORTANT! Frozen plasma recovered from Norgen's cf-DNA/cf-RNA Preservative Tubes (Cat. 63950, 63960) may contain some precipitates upon thawing. DO NOT discard any precipitates before cfc-RNA purification. Briefly vortex the plasma and proceed immediately for cfc-RNA purification. Discarding any precipitates may significantly lower cfc-DNA yield.

cfc-RNA Purification from 0.5 mL up to 6 mL plasma/Serum

Important Notes:

- This procedure as written is for processing 1 mL Plasma/Serum samples. To process a different Plasma/Serum volume higher than 1 mL, please check Table 1 for the appropriate volumes of Binding Buffer A, Elution Buffer C and Proteinase K.
- To process a different Plasma/Serum volume lower than 1 mL, please bring up the volume of your sample up to 1 mL using 1X PBS (pH 7.4) then follow the procedure outline below.
- Please refer to the notes in the Important Notes section for the pre-treatment of frozen plasma/serum samples
- Place 1 mL of plasma/serum sample in a 15 mL tube (provided by the user) followed by the addition of 50 μL Binding Buffer A. Mix well by vortexing for 20 seconds. Incubate for 5 minutes at room temperature
- 2. After incubation, centrifuge for **1 minute** at **50 x g (~500 RPM)**. Discard completely the supernatant.
- 3. Add 34 µL Elution Buffer C to the pellet resulting from Step 2. Mix well by vortexing for 30 seconds. (Note: The pellet resulting from Step 2 must be completely resuspended in Elution Buffer C)

- 4. Add 17 μL of **Proteinase K** to the resuspended pellet. Mix well by vortexing for 10 seconds then incubate at **room temperature for 30 minutes** with shaking slowly end-over-end.
- After incubation, add 200 µL Slurry E followed by the addition 1.5 mL of Lysis Buffer A, and mix well by vortexing for 10 seconds. (Note: Slurry E contains resin and must be mixed well before every pipeting). Incubate for 2 minutes at room temperature.
- 6. After incubation add 2 mL 96-100% Ethanol and mix well by vortexing for 10 seconds.
- 7. Incubate for 2 minutes at room temperature then mix well by vortexing for 10 seconds.
- Transfer 700 μL of the mixture from Step 7 into a Mini Spin column assembled with one of the provided collection tubes. Centrifuge for 30 seconds at 13,000 x g (~14,000 RPM). Discard the flowthrough and reassemble the spin column with its collection tube.
- 9. Repeat Step 8 until the entire mixture from Step 7 is transferred into the Mini Filter Spin column.
- Apply 600 μL of Wash Solution A to the column and centrifuge for 30 seconds at 13,000 x g (~14,000 RPM). Discard the flowthrough and reassemble the spin column with its collection tube.
- 11. Repeat Step 10 one more time for a total of two washes.
- 12. Spin the column, empty, for 2 minutes at 13,000 x g (~14,000 RPM). Discard the collection tube.
- Transfer the spin column to a fresh 1.7 mL Elution tube. Apply 250 μL of Elution Solution A to the column and let stand at room temperature for 2 minutes. Centrifuge for 1 minute at 400 x g (~2,000 RPM), followed by 2 minutes at 5,800 x g (~8,000 RPM).
- 14. Add 500 µL Lysis Buffer A to the eluted RNA, and mix well by vortexing for 10 seconds
- 15. Add 750 µL 96-100% Ethanol and mix well by vortexing for 10 seconds.
- 16. Transfer 500 μL of the mixture into a Micro Spin column assembled with one of the provided collection tubes. Centrifuge for **1 minute at 3,300 x g** (~6,000 RPM). Discard the flowthrough and reassemble the spin column with its collection tube.
- 17. Repeat Step 16 one more time to transfer the remaining mixture from Step 15.

Optional Step: An optional **On-Column DNA Removal Protocol** is provided in **Appendix A** for maximum removal of residual DNA that may affect sensitive downstream applications. This step should be performed at this point in the protocol.

- Apply 600 μL of Wash Solution A to the column and centrifuge for 1 minute at 3,300 x g (~6,000 RPM). Discard the flowthrough and reassemble the spin column with its collection tube.
- 19. Repeat Step 18 one more time, for a total of two washes.
- 20. Spin the column, empty, for 2 minutes at 13,000 x g (~14,000 RPM). Discard the collection tube.
- Transfer the spin column to a fresh 1.7 mL Elution tube. Apply 25 50 μL of Elution Solution A to the column and let stand at room temperature for 2 minutes. Centrifuge for 1 minute at 400 x g (~2,000 RPM), followed by 2 minutes at 5,800 x g (~8,000 RPM).
 - > Plasma/Serum RNA is ready for the downstream application of your choice.

| Sample Volume (mL) | Binding Buffer A (µL) (Step 1) | Elution Buffer C (µL) (Step 3) | Proteinase K (μL) (Step 4) |
|-----------------------|-----------------------------------|-----------------------------------|-------------------------------|
| 1.5 | 75 | 50 | 26 |
| 2 | 100 | 70 | 34 |
| 2.5 | 125 | 85 | 43 |
| 3 | 150 | 100 | 51 |
| 3.5 | 175 | 120 | 60 |
| 4 | 200 | 135 | 68 |
| 4.5 | 225 | 155 | 77 |
| 5 | 250 | 170 | 85 |
| 5.5 | 275 | 185 | 90 |
| 6 | 300 | 200 | 100 |

Table 1. Binding Buffer A, Elution Buffer C, Proteinase K and Lysis Buffer A to be added to different Plasma/Serum Sample Volumes

Appendix A

Protocol for Optional On-Column DNA Removal

Norgen's Plasma/Serum RNA Purification Kits isolate RNA with minimal amounts of genomic DNA contamination. However, an optional protocol is provided below for maximum removal of residual DNA that may affect sensitive downstream applications. It is recommended that Norgen's RNase-Free DNase I Kit (Product # 25710) be used for this step.

- For every on-column reaction to be performed, prepare a mix of 15 μL of DNase I and 100 μL of Enzyme Incubation Buffer using Norgen's RNase-Free DNase I Kit (Product # 25710). Mix gently by inverting the tube a few times. DO NOT VORTEX.
 - **Note:** If using an alternative DNase I, prepare a working stock of 0.25 Kunitz unit/ μ L RNase-free DNase I solution according to the manufacturer's instructions. A 100 μ L aliquot is required for each column to be treated.
- 2. Perform the procedure up to the end of **Step 17.**
- 3. Apply 600 μL of **Wash Solution A** to the column and centrifuge for **1 minute at 3,300** *x g* **(~6,000 RPM)**. Discard the flowthrough and reassemble the spin column with its collection tube.
- Apply 50 μL of the RNase-free DNase I solution prepared in Step 1 to the column and centrifuge at 8,000 x g (~10,000 RPM) for 1 minute.
 - Note: Ensure that the entire DNase I solution passes through the column. If needed, spin at 13,000 x g (~14,000 RPM) for an additional minute.
- 5. After the centrifugation in **Step 4**, pipette the flowthrough that is present in the collection tube back onto the top of the column.

Note: Ensure **Step 5** is performed in order to ensure maximum DNase activity and to obtain maximum yields of RNA, in particular for small RNA species.

- 6. Incubate the column assembly at 25 30°C for 15 minutes.
- 7. Without any further centrifugation, proceed directly to the second wash step in Step 19.

Appendix B

Cell-Free Circulating RNA Yield

Plasma/Serum RNA, like RNA in other cell-free bodily fluids, is normally found in very low amounts (1 - 100 $pg/\mu L$), therefore measuring cell-free RNA concentration using common quantification methods is very difficult and challenging. Typical yields of plasma/serum RNA vary significantly from sample to sample. Variability is also observed between samples collected from the same donor at different times during the day and therefore there is no absolute yield for RNA purified from bodily fluids including plasma or serum. Cell-free circulating RNA yield varies depending on a number of factors including age, sex, diet, exercise and most importantly the health status of the donor

Below is a list of the most common RNA quantification methods, as well as the limit of detection for each of these methods. <u>Unfortunately, none of these methods can be used reliably for measuring the concentration of RNA purified from plasma or serum unless large plasma/serum volumes have been processed</u>. This would only be applicable if plasma/serum contains the maximum amount of RNA that can fit within the specification range of these quantification tools. It should be noted that the specifications outlined below are based on measuring a pure RNA, which will not be the case for the RNA purified from plasma or serum. Plasma/Serum RNA is short fragmented RNA which is usually present in less than 1000 bp. Purified plasma/serum RNA usually contains traces of proteins which will interfere with most quantification methods, leading to the overestimation of the purified RNA concentration. Therefore purified RNA contaminated with more proteins will be presented at a higher concentration as compared to RNA purified with less protein contaminants, which in this case will depend on the method used for plasma/serum RNA purified method that can assess the quality and the relative quantity of the purified plasma/serum RNA is RT-qPCR amplification of a standard RNA using a small RNA amplicon such as the 5S rRNA housekeeping gene.

Common RNA Quantification Methods

| | RNA 600 | 0 Nano Kit | RNA 600 | Small RNA kit | | | |
|--------------------------|----------------|----------------|--------------------|---------------------|---------------|--|--|
| | Total RNA | mRNA | Total RNA | mRNA | Total RNA | | |
| Quantitative range | 25 - 500 ng/µL | 25 - 250 ng/µL | | | 50-2000 pg/µL | | |
| Qualititative range | 5 - 500 ng/µL | 5 - 250 ng/µL | 50 - 5000 pg/μL | 250 - 5000 pg/μL | 50-2000 pg/µL | | |
| Quantitation accuracy | 20% CV | 20% CV | 30% CV | | | | |

1) 2100 Bioanalyzer RNA Quantification kits

2) NanoDrop 2000

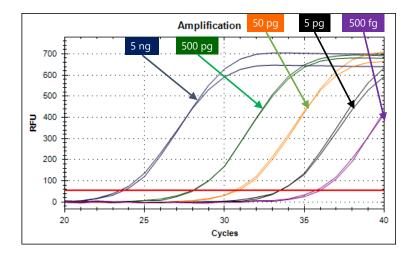
Detection Limit: 2 ng/µl (dsDNA)

3) Quant-iT™ RiboGreen® RNA Assay Kit

Quantitation Range: 1-200 ng

4) qPCR RNA Standard Curve

(Generated using Norgen's Low Abundance RNA Quantification Kit Cat# 58900))



Frequently Asked Questions

- 1. What if a variable speed centrifuge is not available and the speed differs from the recommended?
- A fixed speed centrifuge can be used, however reduced yields may be observed.
- 2. At what temperature should I centrifuge my samples?
 - All centrifugation steps are performed at room temperature. Centrifugation at 4°C will not adversely affect kit performance.
- 3. What if I added more or less of the specified reagents' volume?
 - Adding more or less than the specified volumes may reduce both the quality and the quantity of the purified RNA. Eluting your RNA in high volumes will increase the yield but will lower the concentration. Eluting in small volumes will increase the concentration but will lower the overall yield.
- 4. What If I forgot to do a dry spin before my final elution step?
 - Your purified RNA will be contaminated with the Wash Solution A. This may reduce the quality of your purified RNA and will interfere with your downstream applications.
- 5. Can I perform a second elution?
 - Yes, but it is recommended that the 2nd elution be in a smaller volume (50% of 1st Elution). It is also recommended to perform the 2nd elution into a separate elution tube to avoid diluting the 1st elution.

- 6. What if my incubation time varied from what is specified in the product manual?
- Varying the incubation time will result in a reduction in your RNA yields.
- 7. Why do my samples show very low RNA yield?
- Plasma/Serum samples contain very little cfc-RNA. This varies from individual to individual. In order to increase the yield, the amount of Plasma/Serum input could be increased.
- 8. Why does my purified cfc-RNA not perform well in downstream applications?
 - If a different Elution solution was used other than the one provided in the kit, the buffer should be checked for any components that may interfere with the application. Common components that are known to interfere are high salts (including EDTA), detergents and other denaturants. Check the compatibility of your Elution Buffer with the intended use.
- 9. Do I need to do a DNase treatment for my RNA Elution?
 - You may need to do a DNase treatment to your isolated Plasma/Serum miRNA. It is recommended to use Norgen's RNase-Free DNase I Kit (Cat# 25710). Also please refer to the protocol for optional on-column DNA removal outlined in **Appendix A.**

Technical Assistance

NORGEN's Technical Service Department is staffed by experienced scientists with extensive practical and theoretical expertise in sample and assay technologies and the use of NORGEN products. If you have any questions or experience any difficulties regarding Norgen's Plasma/Serum Cell-Free Circulating RNA Purification Kits or NORGEN products in general, please do not hesitate to contact us.

NORGEN customers are a valuable source of information regarding advanced or specialized uses of our products. This information is helpful to other scientists as well as to the researchers at NORGEN. We therefore encourage you to contact us if you have any suggestions about product performance or new applications and techniques.

For technical assistance and more information, please contact our Technical Support Team between the hours of 8:30 and 5:30 (Eastern Standard Time) at (905) 227-8848 or Toll Free at 1-866-667-4362. or call one of the NORGEN local distributors (<u>www.norgenbiotek.com</u>) or through email at <u>techsupport@norgenbiotek.com</u>.

Norgen's purification technology is patented and/or patent pending. See www.norgenbiotek.com/patents

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