

## Shipping Accessories – 50 Mailers

Product #: 38300

## Product Insert

Norgen’s Shipping Accessories provides a comprehensive tool for shipping specimens collected using Norgen’s different sample collection and preservation kits, as well as other collection kits.

### INTENDED USE

Norgen’s Shipping Accessories provides a safe and convenient tool for shipping non-infectious biological specimens. The SHIP TO envelops are used for shipping of both the accessories as well as the individual sample collection device to the donor/user. Each SHIP TO envelop is supplemented with: 1) a Biohazard Specimen Bag with absorbent pad; 2) a Bubble Envelop labeled as “Exempt Human Specimen”; 3) 2 blank labels; and 4) the Shipping Instructions. The Biohazard Specimen Bag is a sure-seal zipper bag to hold the collected specimen and protect against accidental spills. The bag contains an absorbent pad that can adsorb up to 4 mL of liquid and meets current labeling requirements of OSHA standard 29CFR1910.1030 regarding biohazard symbols. The Bubble Envelop is used as a RETURN envelop for the donor/user to ship the collected sample back to the lab for analysis. The user will first place the collected sample into the Biohazard Specimen Bag, and then place the Biohazard Specimen Bag into the Bubble Envelop. The Bubble Envelop protects against moisture and punctures, and facilitates smooth insertion with convenient self-sealing closure. Labels are provided to label both the outer SHIP TO envelop and the RETURN bubble envelop. The SHIP TO label will be filled out to contain the mailing information of the donor and the RETURN label will be filled out to contain the address to which the sample should be returned. Norgen’s Shipping Accessories match the regulations of the International Air Transport Association (IATA).

### Shipping Accessories Contents:

Component	Contents
SHIP TO Envelops	50
RETURN Bubble Envelope	50
Mailing Labels	10 sheets
Product Insert	1

### RETURN Bubble Envelop Contents:

Component	Contents
Biohazard Specimen Bag with absorbent pad	1
Shipping Instructions	1

### MATERIALS REQUIRED BUT NOT SUPPLIED

- Postage for the two envelops
- Collection devices

## Assembly Instructions

- 1- Obtain 1 SHIP TO envelop and the RETURN Bubble envelop.  
Fill in (or print) one label with the mailing information of the donor. Affix the label to the outer SHIP TO envelop.  
Note: The word template file for printing the labels is available upon request.
- 2- Fill in (or print) the second label with the mailing information of the address where the sample will be returned to (ex: lab or clinic). Affix the RETURN label to the Bubble Envelope.
- 3- Apply the appropriate postage to both the outer SHIP TO envelop and the RETURN Bubble Envelop.  
Note: Please contact your local post office to check for the required postage and labeling.
- 4- Place ensure that the following components are inside the SHIP TO envelop:
  - a. Collection Device (not provided)
  - b. Biohazard Specimen Bag with absorbent pad
  - c. Bubble Envelop
  - d. Shipping Instructions
- 5- Seal the SHIP TO envelop and mail to the donor

Related Products	Product #
Saliva DNA Collection, Preservation and Isolation Kit – 50 Individual Devices	35700
Urine DNA Collection, Preservation and Isolation Kit – 50 Individual Devices	38000
Urine RNA Collection, Preservation and Isolation Kit – 50 Individual Devices	38100
Urine Protein Collection, Preservation and Isolation Kit – 50 Individual Devices	38200

## Product Warranty and Satisfaction Guarantee

NORGEN BIOTEK CORPORATION guarantees the performance of all products in the manner described in our product manual. The customer must determine the suitability of the product for its particular use. We reserve the right to change, alter, or modify any product to enhance its performance and design.

## Technical Assistance

NORGEN's Technical Service Department is staffed by experienced scientists with extensive practical and theoretical expertise in sample and assay technologies and the use of NORGEN products. If you have any questions or experience any difficulties regarding Norgen's Shipping Accessories or NORGEN products in general, please do not hesitate to contact us.

NORGEN customers are a valuable source of information regarding advanced or specialized uses of our products. This information is helpful to other scientists as well as to the researchers at NORGEN. We therefore encourage you to contact us if you have any suggestions about product performance or new applications and techniques.

For technical assistance and more information, please contact our Technical Support Team between the hours of 8:30 and 5:30 (Eastern Standard Time) at (905) 227-8848 or Toll Free at 1-866-667-4362 or call one of the NORGEN local distributors ([www.norgenbiotek.com](http://www.norgenbiotek.com)) or through email at [techsupport@norgenbiotek.com](mailto:techsupport@norgenbiotek.com).

3430 Schmon Parkway, Thorold, ON Canada L2V 4Y6  
Phone: (905) 227-8848  
Fax: (905) 227-1061  
Toll Free in North America: 1-866-667-4362